

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: marketlavpc@gmail.com

VAT Registration Number: 296 9715 35

Annual Meeting of the Council to be held on

Tuesday 21st May 2019, at 7.15 pm in the Old School.

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
19/20-1	Election of Chairman To elect a Chair of the Parish Council for the municipal year 2019/2020
19/20-2	Declaration of acceptance of office To receive the Chairman's Declaration of Acceptance of Office, or if not then received, to decide when it shall be received
19/20-3	Election of Vice-Chairman To elect a Vice-Chair of the Parish Council for the municipal year 2019/2020
19/20-4	Declaration of acceptance of office To receive the Vice-Chairman's Declaration of Acceptance of Office, or if not then received, to decide when it shall be received
19/20-5	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
19/20-6	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
19/20-7	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
19/20-8	Police Report To receive a report from Devizes Rural Neighbourhood Policing Team
19/20-9	Wiltshire Councillor Report To receive a report from Wiltshire Cllr Richard Gamble
19/20-10	Minutes of Council meetings To confirm and sign as a correct record the minutes of the following meetings: a) Parish Council meeting held on the 24th April 2019 (<i>copy attached</i>) b) Annual Parish Meeting held on the 8 th May 2018 (<i>copy attached</i>) c) Annual Parish Meeting held on the 7 th May 2019 (<i>copy attached</i>)
19/20-11	Chairman's Report To receive a report from Parish Council Chairman
19/20-12	Parish Council Committees / Meetings a) To review Terms of Reference for existing Parish Council committees and working groups (<i>copies attached</i>) b) To appoint membership of each Parish Council committee and working group c) To elect Chairman of 'Management & Finance' Committee for the coming year d) To appoint membership of other committees (to include CATG, JLC and Representative on MLCHT)

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19/20-13	<p>Market Lavington Neighbourhood Plan To receive a report from Steering Group representative</p>
19/20-14	<p>Community Hall Trust Report a) To receive a report from Cllr Davis (Parish Council representative on the Trust Committee)</p>
19/20-15	<p>Highways / Maintenance issues in the village a) To receive update from Cllr Davis and Clerk on matters previously reported b) To consider any new matters to report – for Handyman contractor / Parish Steward (date of next visit 17/18 June) / Footpath, Amenity Land contractor / Wiltshire Council c) Community Speedwatch – Update on current situation d) Top Community Hall car park – Consider advice received from Wiltshire Council e) Landowner submission of a Rights of Way application under Section 31 (6) of the Highways Act 1980 and Section 15A(1) of the Commons Act 2006 (<i>copy attached</i>) – Discuss f) Elisha Field – Update regarding progress of painting Pavilion g) Consider request received for markings by the dropped curb in front of The Old School</p>
19/20-16	<p>Market Lavington Vintage Meet – Saturday 13th and Sunday 14th July 2019 Report from Organising Committee representative</p>
19/20-17	<p>Correspondence Received a) From Lavington Juniors FC – Report from recent Club meeting regarding commitment for hiring the Elisha Field next season – Discuss <i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
19/20-18	<p>Planning applications and decisions a) To note receipt of planning applications received which have been considered at a Planning Committee meeting. i. 19/03661/FUL 17 Spin Hill, Market Lavington. Single storey extensions and associated works b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting. i. 19/02754/LBC The Old School, Church Street, Market Lavington. Installation of 5 CCTV cameras around the exterior of the building, with mounting back boxes, and 3 external wall-mounted CCTV system warning signs. Installation of a hand rail on the left-hand side of the bottom section of steep steps, at the front right-hand side of the building (application submitted by Parish Council – no need to respond) ii. 19/03758/FUL Lavington School, The Spring, Market Lavington. Installation of mobile classroom – No Objection iii. 19/03683/TCA Stonemasons Cottage, 6 Gyes Old Yard, White Street, Market Lavington. T1 – T4 – willow trees – pollard to previous cut height – No objection c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) d) To note recent planning application decisions made by Wiltshire Council i. 19/01708/FUL / 19/01965/LBC Parsonage Mead, The Spring, Market Lavington. Conversion of existing barn/stable block (curtilage listed – Grade 2) to domestic annexe – Approve with conditions</p>

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	<ul style="list-style-type: none"> ii. 18/11701/FUL Court Close Farm, 2 White Street, Easterton. Demolition of 3 detached dilapidated buildings and their replacement with a single dwelling including new access – Refuse iii. 19/02243/LBC Manor House, Wick Lane, Littleton Panell. Conversion of sewing room, recreation room and WCs into staff flat – Listed building consent iv. 19/02579/LBC Manor House, Wick Lane, Littleton Panell. Installation of solid oak door into existing opening on the first floor – Approve with conditions v. 19/02297/FUL 4 Fiddington Clay, Market Lavington. Remove existing conservatory and build a two storey side extension with parking for 3 cars – Approve with conditions vi. 19/03683/TCA Stonemasons Cottage, 6 Gyes Old Yard, White Street, Market Lavington. T1 – T4 – willow trees – pollard to previous cut height – No objection
19/20-19	<p>Finance</p> <ul style="list-style-type: none"> a) To receive and consider financial reports – receipts and payments details for April 2019 (including any card payments made), bank reconciliation and budget position for financial year-to-date (<i>copies attached</i>) b) To approve payment of 'cheques / on-line Payments' for May 2019 – (<i>as per schedule to be provided before start of meeting</i>) c) To approve the use of variable direct debits to pay Water, and Electric utilities for the Old School and Elisha Field Pavilion. Old School Website hosting fee, broadband provision, and music licence fee. ICO fee (as per fin. Regs. Para. 6.7 – approve bi-annually) d) To confirm the appointment of the Internal Auditor for the year ending 31/3/20 e) To review the Council's subscriptions to other bodies (SLCC, NALC/WALC, CPRE and ICO) f) Consider quote received for additional fencing at Elisha Field g) Consider quotes received for removal of mould in Old School outbuildings h) Consider quotes received for repairs to kissing gate at bottom of Ladywood i) Area Board Community Grant application to part fund installation of CCTV – Update from Cllr Myhill
19/20-20	<p>General Parish Matters</p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
19/20-21	<p>Adjournment for Public Discussion (maximum of 5 minutes)</p> <p>Opportunity for members of the public to speak on any matter</p>
19/20-22	<p>Dates of next Meeting/s</p> <p>Management & Finance Committee meeting – Date to be agreed Joint Liaison Committee meeting – Tuesday 11th June 2019 Parish Council meeting – Tuesday 18th June 2019</p> <p>(Dates of Parish Council meetings for whole year - 16.7.19 / no meeting in August / 17.9.19 / 15.10.19 / 19.11.19 / 17.12.19 / 21.1.20 / 18.2.20 / 17.3.20 / 21.4.20 / 19.5.20)</p>
19/20-23	<p>Closure of meeting</p>